

# INFORMATION BULLETIN

## WORKFORCE INVESTMENT ACT

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TO: LOCAL WORKFORCE INVESTMENT AREAS  
CHIEF ELECTED OFFICIALS  
CALIFORNIA WORKFORCE INVESTMENT BOARD STAFF  
WDB STAFF

SUBJECT: LWIA ADVISORY COMMITTEE MEMBERS CONFERENCE CALL  
MEETING MINUTES—DECEMBER 15, 2000

The minutes and revised agenda from the Local Workforce Investment Area (LWIA) conference call held on December 15, 2000, are attached for your review and information. Please ensure that the minutes are provided to the appropriate staff.

If you have any questions regarding the minutes, please contact Sherry Leahy, at (916) 653-6657 or James W. Scholl, Internal Technical Support, at (916) 657-4610.

/S/ BILL BURKE  
Chief

Attachments

**LOCAL WORKFORCE INVESTMENT AREA (LWIA)  
ADVISORY COMMITTEE CONFERENCE CALL**

Friday, December 15, 2000

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## Agenda

10:00 a.m.	Welcome/Agenda Building/Hot Topics	Bill Burke, Workforce Investment Division (WID)
10:20 a.m.	Healthy Family Initiative	Jody McCoy, California Health and Human Services
10:40 a.m.	Update for Compliance Monitoring	Rich Keene, Compliance Review Division
11:00 a.m.	Update from the December 14, 2000 State Workforce Investment Board Meeting	Bill Burke, WID
11:15 a.m.	Branding for the America's Workforce Network	Lori Fujimoto, Marketing and Constituent Services
11:30 a.m.	Program Planning Information	Steve Saxton, WID
11:45 a.m.	Building the Agenda for the January 5, 2001	Bill Burke, WID
Noon	Adjourn	

## LOCAL WORKFORCE INVESTMENT AREA (LWIA) ADMINISTRATORS' MEETING MINUTES

December 15, 2000

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### **Welcome/Hot Topics**—Bill Burke, Workforce Investment Division (WID)

- State Approved Local Training (SALT)—The WID has created a process that is in final clearance for LWIAs to request SALT funds. The total budgeted amount is approximately the same as last year and is only for LWIAs. The process should be distributed to the LWIAs by late December or early January.
- Rapid Response—At the LWIAs option the due date is either December 19, 2000 for those entities who need the funds sooner or January 8, 2001 for those who would prefer more time to complete the application. It will take approximately 30 days from the submission date to fund the LWIAs.
- Department of Labor (DOL) Site Visits—The DOL has completed three site visits for LWIA implementation in California. Three additional site visits by DOL will be completed in middle to late January.
- Eligibility of Profiled Individuals Under Workforce Investment Act (WIA)—Accommodation is moving through the approval process.
- Job Training Automation—The State will review if participant income data is needed to register the participant in only core services.
- Eligible Training Provider List (ETPL) Memo of Understanding (MOU)—The I-Train MOU will be in place within 30 days so that the ETPL can be viewed on the Internet. The Subsequent Eligibility Workgroup will meet in January 2001.
- Colleges Concerns with ETPL—This is a concern of many states. The WID is working with the staff of the Chancellor's Office, California Community College, and Department of Education.
- Draft WIA Reporting Requirements—The DOL has put the new WIA Reporting Requirements on their web page [www.usworkforce.org](http://www.usworkforce.org) for a 30-day comment period. Please provide DOL with your concerns. Also, provide Cindy Hobart with any items that should be included in the State response to DOL.
- Appropriations bill will pass soon with the Welfare-to-Work extension included in the bill.

**Healthy Family Initiative**—Jody McCoy, California Health and Human Services Agency (Agency)

Ms. McCoy reported that there are over two million children in California who are not covered by health insurance. One strategy that has great potential for enrolling large numbers of these children is to focus outreach and enrollment efforts through the federal and State programs. Currently, Agency is identifying a range of options on how the State could streamline the application and enrollment process. The Advisory Members have received a survey identifying different options. To participate in this survey, please contact Jody McCoy at (916) 654-3454, or email her at [jmmccoy@chhs.ca.gov](mailto:jmmccoy@chhs.ca.gov). This item will be discussed at the Quarterly Director's Meeting on January 5, 2001.

**Update for Compliance Monitoring**—Rich Keene, Compliance Review Division

- **Monitoring Plan**—There will be two types of monitoring activities under WIA; on-site reviews and desk reviews. The first on-site review of the LWIAs administration and financial systems will start in February. The desk reviews will be based on various self evaluation guides which the LWIA will complete. The first self-evaluation guide will be sent out in early January.
- **Draft Monitoring Guides**—Comments on the draft monitoring guides are due to the Compliance Review Division by December 30, 2000.
- **Monitoring Protocols**—The Monitoring Protocols are being reviewed within the Department.
- **Welfare-To-Work (WTW)**—The WtW 15 percent reviews will start in April 2001.
- **California Monitoring Network**—Compliance Review staff will attempt to coordinate with the California Monitoring Network.

**Update from the December 14, 2000 State Workforce Investment Board Meeting**—Bill Burke, WID

The State Board approved the following:

- Five-Year Plan
- Visions and Goals
- Strategic Plan for Capacity Building
- Strategic Plan for Youth Services

While there was discussion by State Board members on the appropriate criteria to evaluate the recently submitted 15 percent proposals, no formal action was taken due to the lack of a quorum.

**Branding for the America's Workforce Net Work**—Lynnette Sumodobila, Marketing and Constituent Services

The DOL has indicated that America's Workforce Network should be the brand associated with the Workforce Investment Areas. We will analyze the ramifications of incorporating the America's Workforce Network into the LWIAs One-Stop service delivery systems. This item will be discussed further at the Quarterly Director's Meeting on January 5, 2001.

**Program Planning Information**—Steve Saxton, WID

The Labor Market Information Division provides planning data to the LWIAs. In order to tailor its product to the Workforce Investment Act (WIA), LMID has asked the LWIAs to participate in a workgroup. Four LWIAs volunteered: San Diego, San Francisco, Los Angeles City, and Tulare. Additionally, WID will send out a bulletin asking for additional volunteers. Labor Market Planning will be discussed at the Quarterly Director's Meeting on January 5, 2001.

**Building the Agenda for the January 5, 2001**—Bob Hermsmeier, WID

The following items were proposed for the agenda:

- Performance Management
- Labor Market Information Division's Program Planning Information
- Program Planning Discussion- Low Participant Enrollment
- Branding for the America's Workforce Network
- Compliance Monitoring
- State Approved Local Training (SALT)
- Healthy Family Initiative